

**Rotary Club Insurance & Compliance Declaration 2019-2020**

**To be completed by each individual club**

**IMPORTANCE HIGH**

**Please return to District Insurance Officer (DIO) & Protection Officer by 30 April 2019**

Rotary Club of \_\_\_\_\_

**Section 1: Insurance**

**Property Insurance**

**Please complete the following ONLY if the reinstatement and replacement value has a combined total for Building, Contents and Stock of more than \$50,000**

**Location 1**

Address of Building/Contents							
Description	Walls	Floors	Roof	Security	Fire Protection	Replacement cost of Building	Replacement cost of Contents

**Location 2**

Address of Building/Contents							
Description	Walls	Floors	Roof	Security	Fire Protection	Replacement cost of Building	Replacement cost of Contents

**Location 3**

Address of Building/Contents							
Description	Walls	Floors	Roof	Security	Fire Protection	Replacement cost of Building	Replacement cost of Contents

**Motor Vehicle Insurance**

Please **ONLY** complete the below If you require vehicles to be covered by the Rotary policy

**BBQ Trailers / Trailers / Caravans / Food Vans (UNDER \$10,000)**

**TO BE INCLUDED IN DISTRICT BLANKET COVER**

Description of Vehicle	Registration Number

**BBQ Trailers / Trailers / Caravans / Food Vans (OVER \$10,000)**

Description of Vehicle	Registration Number	Approximate value of Vehicle

**All other motor vehicles – sedans, vans, 4WD, tractors, mini buses, utilities and the like**

Description of Vehicle	Registration Number	Approximate value of Vehicle

**Section 2: Protection**

- Section 2: Protection**
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|---|---------------|
| 1. Does your Club run an Op Shop or Thrift Shop?<br><i>If yes, please complete the attached Op Shop Questionnaire</i> | Yes<br><br>No |
| 2. Is your club involved in any Youth Programs i.e. RYLA, RYPEN, YEP etc. <i>If no, please go to question 3</i>       | Yes<br><br>No |
| 3.  |               |
| a) Does your club comply with RI's Abuse/Harassment policy and Certification requirements?                            | Yes           |
| b) Does your club maintain a register of Volunteer Declarations including non-Rotarians?                              | No            |
| c) Have copies of all Volunteer Declarations been provided to the District for document retention?                    | No            |
| 4. Has your club ever received a complaint /allegation of sexual abuse or harassment?                                 | Yes<br><br>No |

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|--|-----------|
| 5. Is your club familiar with the District Risk Management Policy & Guidelines for Youth Programs? | Yes<br>No |
| 6. Is your club familiar with the R.I. sexual abuse/harassment allegation reporting Guidelines?    | Yes<br>No |
| 7. Has your club received Youth Protection procedures training?                                    | Yes<br>No |
| 8. Would your club like an update in Rotary procedures?  | Yes<br>No |

**Declaration**

**Name of your Club Youth Protection Officer**

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**Email**

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**Completed By**

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**Date**

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**Club Position**

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